



St. John Paul II
CATHOLIC COLLEGE



P.O.Box 2288
Chilomoni
Blantyre

(+265) 994 583 217 | 0881 484 251

St. John Paul II Catholic College

office@maryqueenofpeace.africa

www.jp2cc.ac.mw

REGISTRATION FORM FOR SHORT TERM COURSES

Date _____

Complete all the required items. Mark (✓) for Yes and (X) for No, Fill the Form in BLOCK LETTERS and tick where appropriate.

A non-refundable registration fee of K5,000.00	<input type="checkbox"/>	New student	<input type="checkbox"/>
Identity card fee K4,000.00.	<input type="checkbox"/>	Continuing student	<input type="checkbox"/>
Student union contribution K4,000.00	<input type="checkbox"/>	Background check ECD K7,500	<input type="checkbox"/>

A. PERSONAL INFORMATION

First Name Surname

Other Names Gender DOB

Marital Status Cell No Employer

Email Contact Address

Current Res. Location

Disability/ Medical challenge if any

Religion Denomination

B. GUARDIAN/SPONSOR DETAILS

Self-Sponsored Government Sponsored Full Bursary JP2 Scholarship

Name of Guardian/Sponsor

Current Res. Location Cell

Email Address Relationship to Student

Contact Address

C. MODE OF LEARNING

Day Weekend Evening

D. ACADEMIC ENTRY REQUIREMENT

Qualification (From Highest)

Last Secondary School Attended and Year

Prior IT Knowledge Attach copies of qualifications:

E. HOW DID YOU HEAR ABOUT US? (Choose all the options that apply)

Church Facebook TV Radio Friend Internet Search



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F. ACCOMMODATION

Boarding Mitsidi

Other

Day Scholar

G. COURSES FEE STRUCTURE (Please tick course level applied for)

	FEES	COURSE NAME	FEES
Mastering Office Packages(- Modules) - Fundamentals of Computing - Microsoft Office Word - Microsoft Excel - Microsoft Powerpoint - Microsoft Access - Microsoft Publisher - Using Internet & Email	Full Package : K140,000 / 8 weeks <input type="checkbox"/> Per Module : K20,000 <input type="checkbox"/>	Graphics, Photography & Videography (Modules) - Graphics Design - Photography - Videography	Full Package: K300,000 / 6 Months <input type="checkbox"/> Per Module: K130,000 / 2 Months <input type="checkbox"/>
Introduction to Networking	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks	Project Management	Certificate : K100,000 <input type="checkbox"/> Duration: 8 weeks
Web Development	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks	Counseling & Guidance	Certificate : K100,000 <input type="checkbox"/> Duration: 8 weeks
Domestic Appliance Repair	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks	Earlychildhood Development	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks
Domestic Electrical Installation	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks	Entrepreneurship	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks
Electronics Repair (Phones, TVs, Computers e.t.c)	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks	Tailoring & Fashion Design(JP2)	Informal : K100,000 <input type="checkbox"/> Duration: 12 weeks
Solar Geyser System Installation	Certificate: K100,000 <input type="checkbox"/> Duration: 8 weeks	Tailoring & Fashion Design(TEVET)	Informal : K100,000 <input type="checkbox"/> Duration: 12 weeks
Solar Backups System Installation	Certificate: K100,000 <input type="checkbox"/> Duration: 12 weeks	Information & Communication Technology(TEVET)	Informal: K100,000 <input type="checkbox"/> Duration: 8 Weeks
Solar Irrigation System Installation	Certificate: K100,000 <input type="checkbox"/> Duration: 12 weeks	Electric Installation & Electronics(TEVET)	Informal: K100,000 <input type="checkbox"/> Duration: 8 Weeks
Monitoring & Evaluation	Certificate : K100,000 <input type="checkbox"/> Duration: 8 weeks	Solar Photovoltaic (TEVET)	Informal: K100,000 <input type="checkbox"/> Duration: 8 Weeks

H. PAYMENT POLICY

Tuition Fees: 50% of course fees must be paid at the beginning of the semester and the remaining 50% must be paid at the beginning of the next month of the semester. On tuition payment, a student will be issued with a payment card as proof of payment that will enable the student to enter the classroom. On boarding fees: 50% of boarding fees must be paid at the beginning of the semester and the remainder 50% to be paid at the beginning of the next month of the semester. On Payment of boarding fees, a student will be issued with a mattress and payment card as proof that will enable the student to use the facilities. (Fees must be paid through the Bank) The receipt of bank deposit slip must then be shown to the Registrar or the Cashier to complete the application. **Once paid all fees are none refundable**

I. PAYMENT DETAILS

Account Name: JOHN PAUL II LITA
Bank Name: FIRST CAPITAL BANK (FCB)
Branch: FIRST CORPORATE SERVICES
Account Number: 0230385124

Account Name: St. John Paul II College
Bank Name: National Bank of Malawi
Branch: Henderson Street
Account Number: 1008978782

Beehive Centre for Social Enterprise(Agent Codes): Airtel Money (8-7-7-5-3-5) TNM Mpamba (4-3-6-2-8-3)

By signing this form, I agree to follow all the rules and regulations of the Institution. I also consent to have my pictures/videos taken in public spaces of the institution for marketing purposes. Request a copy of the student handbook at the reception or download it on our website www.jp2cc.ac.mw.

Signature:

Date: