



**St. John Paul II**  
CATHOLIC COLLEGE



P.O.Box 2288  
Chilomoni  
Blantyre

(+265) 994 583 217 | 0881 484 251

St. John Paul II Catholic College

office@maryqueenofpeace.africa

www.jp2cc.ac.mw



**REGISTRATION FORM FOR SHORT TERM COURSES**      **Date** \_\_\_\_\_

Complete all the required items. Mark (✓) for Yes and (X) for No, Fill the Form in **BLOCK LETTERS** and tick where appropriate.

A non-refundable registration fee of K5,000.00	<input type="checkbox"/>	New student	<input type="checkbox"/>
Identity card fee K4,000.00.	<input type="checkbox"/>	Continuing student	<input type="checkbox"/>
Student union contribution K3,000.00	<input type="checkbox"/>	Background check ECD K7,500	<input type="checkbox"/>

**A. PERSONAL INFORMATION**

Surname  First Name

Other Names  Gender  DOB

Marital Status  Cell No  Employer

Email  Contact Address

Current Res. Location

Disability/ Medical challenge if any

**B. GUARDIAN/SPONSOR DETAILS**

Self-Sponsored     Government Sponsored     Full Bursary     JP2 Scholarship

Name of Guardian/Sponsor

Current Res. Location  Cell

Email Address  Relationship to Student

Contact Address

**C. COURSE APPLIED FOR**

Course Name

Mode of Learning: Day  Weekend  Evening

**D. ACADEMIC ENTRY REQUIREMENT**

Qualification (From Highest)

Last Secondary School Attended and Year

Prior IT Knowledge  Attach copies of qualifications:

**E. DENOMINATION & ACCOMMODATION**

Religion  Denomination

Boarding Mitsidi  Boarding Fargo  Day Scholar



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**F. HOW DID YOU HEAR ABOUT US? (Choose all the options that apply)**

Church  Facebook  TV  Radio  Friend  Internet Search

**H. COURSES FEE STRUCTURE**

COURSE NAME	MONTHS	FEES
Early Childhood Development	3 Months	K80,000
Basic Computer Skills	8 Weeks	K120,000
Graphic Designing	3 Months	K120,000
Computer Repairing	1 Month	K80,000
Designing and Tailoring	3 Months	K80,000

**I. ACCOMODATION FEE STRUCTURE**

Mitsidi Accommodation - MWK 200,000.00 /Semester

Fargo Accommodation - MWK 120,000.00 /Semester

**G. PAYMENT POLICY**

Tuition Fees: 50% of course fees must be paid at the beginning of the Semester and the remainder to be paid at the beggining of the next month. On tuition payment a student will be issued with a payment card as proof of payment that will enable the student to enter the classroom.On boarding fees 50% to be paid at the beginning and the remainder at the beginning of the next month. On payment of fees a student will be issued with a mattress and payment card as proof that will enable the student to use the facilities.(Fees must be paid through the Bank) The receipt of bank deposit slip must then be shown to the Registrar or the cashier to complete the application.

**J. BANK DETAILS**

The John Paul II Leadership & IT Institute Bank Account Details:

Bank/ Account Name: JOHN PAUL II LITA

Bank Name: FIRST CAPITAL BANK (FCB)

Branch: FIRST CORPORATE SERVICES

Account Number: 0230385124

**PLEASE NOTE THAT ALL PAYMENTS SHOULD BE DEPOSITED INTO THE BANK ACCOUNT ABOVE. ONCE PAID THE FEES ARE NON-REFUNDABLE**

By signing this form, I agree to follow all the rules and regulations of the Institution. Request a Copy at the reception or download it on our website **www.jp2cc.ac.mw**.

Signature: .....

Date: .....